

Email to Financial Aid Directors

Date: March 19, 2026

Subject: Dependency Status Verification Requests

In my presentation at the MASFAA Fall Training in November and again in an email I sent on January 22, 2026, I noted that SFA would be requesting the institution's help with verifying dependency status for students with conflicting information. We have added a number of Dependency Status Verification Requests in MAAPP, but we have received very few responses.

Please ensure that you or someone on your team is regularly checking the MAAPP dashboard and responding to these requests (in addition to grade and enrollment verification and FAITH award information requests). I have pasted below a detailed description of what is needed.

Thank you for your assistance with this, and don't hesitate to reach out if you have any questions.

Thanks!

Jennifer

Request for Dependency Status Verification – The Office often receives conflicting information on the student's FAFSA and MAAPP related to the student's dependency status. In the past, we have reached out to the institution via email to inquire about the dependency status as determined by the institution. Rather than emailing the institution, we have added a place in MAAPP for the institution to provide this information when needed. If SFA receives conflicting information, a code will be placed on the student's account to trigger a "Dependency Status Verification Request" from the institution. The request will appear in MAAPP.

You can see here, this institution has 3 requests.

The screenshot shows the MAAPP Dashboard for Jennifer Rogers, Financial Aid Administrator. The dashboard includes a sidebar with navigation options: Dashboard, Students, Awards, Reports, Activity Log, Participation Agreement, and Settings. The main content area displays several metrics:

- 615 2026-2027 COMPLETED MAAPP APPLICATIONS
- 536 2026-2027 STUDENTS WITH MISSING DOCUMENTS
- 0 ENROLLMENT VERIFICATION REQUESTS (2026-2027)
- 0 GRADE VERIFICATION REQUESTS (2026-2027)
- 0 FAITH AWARD INFORMATION REQUESTS (2026-2027)
- 3 DEPENDENCY STATUS VERIFICATION REQUESTS (2026-2027)** (circled in red)
- 0 AWARDS BY PROGRAM: TOTAL (2026-2027)
- \$0.00 AWARDS BY PROGRAM: TOTAL PAID AMOUNTS (2026-2027)
- \$0.00 AWARDS BY PROGRAM: TOTAL OFFERED AMOUNTS (2026-2027)

If you click on the link icon in the top right corner of the metric, you will be taken to a list of the students.

The screenshot shows the MAAPP Institution Report page for Jennifer Rogers. The report is filtered for 'Dependency Status Verification' requests for the 2026-2027 aid year. The report table is as follows:

All Year	ID	Name	SSN Last Four	Student Institution ID	Date of Birth	Institution Name	MAAPP Date	Other Docs	FAFSA Status
2026-2027	[REDACTED]	[REDACTED]	[REDACTED]	N/A	09/03/2006	Hinds Community College	10/03/2025	Still Needed	Still Needed
2026-2027	[REDACTED]	[REDACTED]	[REDACTED]	N/A	11/22/2007	Hinds Community College	10/03/2025	Still Needed	Still Needed
2026-2027	[REDACTED]	[REDACTED]	[REDACTED]	N/A	10/05/1994	Hinds Community College	10/03/2025	Received	Not Applicable

Showing 3 of 3 Results

Then, if you click on a student's name, you will go to the student's dashboard.

The screenshot shows the MAAPP Student Details page for a student with DOB 1/1/2006. The user is Jennifer Rogers, Financial Aid Administrator. The dashboard includes a sidebar with navigation options like Dashboard, Students, Awards, Reports, Activity Log, Participation Agreement, and Settings. The main content area has tabs for Overview, Applicant, Academic, FERPA, Documents, Awards, Enrollment, Grades, Package, and Messages. Below the tabs are buttons for 'Update Enrollment Information', 'Update Grade Information', 'Update Award Package', and 'Update Dependency Status' (circled in red). The 'MISSING DOCUMENTS' section (circled in green) lists several items: 'Dependency Status Verification' (Skill Needed), 'FAFSA' (Skill Needed), 'Parent's MS Driver's License' (Skill Needed), 'ACT Scores' (Skill Needed), 'Certified Core Curriculum' (Skill Needed), and 'Electronic High School Grade Verification' (Skill Needed). There is also a 'RECENT MESSAGES' section at the bottom.

From here, you can see the “Dependency Status Verification” listed under Missing Documents (green circle). You can also see a blue link to “Update Dependency Status” (red circle). If you click on that, you will get a pop-up option. The institution is asked to simply select “Dependent” or “Independent” to let SFA know how the institution has categorized each student. The institution is not expected to perform any type of verification but to simply notify SFA of the student’s status according to the institution’s records. The Dependency Status field has also been added to the report export document.

The screenshot shows the same MAAPP Student Details page as above, but with a pop-up window titled 'Dependency Status Verification Request'. The pop-up contains the following text: 'The Mississippi Office of Student Financial Aid requested documentation of dependency status from the following student. The documentation received was either conflicting or inconclusive. Please designate the dependency status determined by the institution.' Below this text is a form for 'Student information' with fields for 'Name', 'SSN Last Four', and 'Date of Birth'. At the bottom of the pop-up are three buttons: 'Cancel', 'Dependent', and 'Independent'. The background dashboard is dimmed.

Thanks!
Jennifer



Jennifer Rogers, Ed.D.

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